

Parochial Church Council of Abbeydale and Millhouses
Trustees' Annual Report and
Unaudited Financial Statements year ending 31 December 2017

HEBBLETHWAITES Chartered Accountants

**2 Westbrook Court
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Sheffield
S11 8YZ**

Parochial Church Council of Abbeydale and Millhouses

Trustee's Annual Report and

Unaudited Financial Statements 31 December 2017

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Parochial Church Council of Abbeydale and Millhouses

Trustees' Annual Report

Year ending 31 December 2017

Reference and administrative details

Charity registration name: Parochial Church Council
of the Ecclesiastical Parish of Abbeydale and Millhouses

Charity registration number: 1142485

Principal Office: The Vicarage
80 Millhouses Lane
Sheffield
S7 2HB

The trustees:

Revd. Canon P Ingram
Revd. Dr A Lauener
Revd. S G Sturgeon
Mr M Morton-Thorpe
Mr C Saunders
Mrs V C Boddye
Mr D E Crosby
Mrs G Crosby
Mr D Cunnington
Mr I Downing
Mrs P Gregory
Mrs J E Haigh
Ms C Hunt
Ms P Jackson
Mr M Justice
Mrs A Logan
Mrs P Marshall
Mr R Marshall
Ms J Nelson
Ms R Nixon
Mrs G Quarrell
Ms J Rowson
Mr J K Savournin
Mr N Simmonite
Ms A Smedley
Mrs K Webster
Mr B Wrigley
Mrs J Young

Accountants: Hebblethwaites
Chartered Accountants
2 Westbrook Court
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S11 8YZ

Mission and Purposes

The Mission of the Parish of Abbeydale and Millhouses is to *Love God, Value His People and Care for His World*. Abbeydale and Millhouses Parochial Church Council (PCC) is responsible for cooperating with the Reverend Canon Peter Ingram by promoting in the Parish the whole Mission of the Church; worship, prayer and study, pastoral, evangelical and ecumenical for the public benefit. The Parish Mission includes responsibility for the management and maintenance of St John the Evangelist, Abbeydale church building and hall and Holy Trinity, Millhouses church building, hall and Parish Centre.

Abbeydale and Millhouses PCC aims to be inclusive in its Mission. We believe we should fulfil the Love of God in whose image everyone is made. All are welcome to our worship, activities and employment regardless of race, colour, national or ethnic origins, age, gender or gender assignment, sexual orientation, marital status, pregnancy, disability, politics, religion, belief or non-belief. However parish employment may justifiably be subject to conditions regarding religion and faith that are a necessary requirement of the post.

Objectives and Activities

The Parish, with a population of 10,700, lies in the attractive south-west suburbs of Sheffield and includes three primary schools, the open spaces of Ecclesall Woods, Millhouses Park, Beauchief Gardens and part of Sheffield Green Belt in Bradway and Dore. The PCC is committed to welcoming all residents of the Parish to become part of our worshipping community. The PCC provides worship, prayer and study, pastoral care, social activities and outreach for the communities of Abbeydale and Millhouses. The PCC takes its financial responsibility to the Diocesan Common Fund and Charitable Giving seriously and reviews its giving annually. Our Mission requires the management and maintenance of all the church buildings to a high standard.

The Mission Action Plan (MAP) for 2017 included;-reviewing worship and developing outreach, reviewing the Common Fund Pledge and Charitable Giving, agreeing a new lease/license with Croft Corner Nursery, introducing new ministries for Dementia and Spirituality and developing the Children and Families Mission Partnership. The MAP included undertaking repairs to Holy Trinity church building identified in the Quinquennial Reports, upgrading public address systems in Holy Trinity and St John's churches, improving the 94 Room for meetings, refurbishing St John's hall toilets and kitchen and preparing designs for the installation of a disabled wc. refreshment point and reordering at St John's church.

Governance

The Parochial Church Council

The Parochial Church Council (PCC) is a corporate body established by the Church of England in the Diocese of Sheffield and operates under the Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules that came into effect on 2 January 2016 as amended by the scheme dated 20 July 2016, to undertake ecclesiastical purposes. The PCC is also a Registered Charity and ensures that all income and expenditure is used for public benefit. The PCC comprises the incumbent an associate priest and deacon, licensed lay readers, ex officio officers, up to fifteen members elected by those on the electoral roll of the parish and members co-opted by the PCC. Each year at the Annual Parochial Church Meeting one third of the elected members retire and all members of the Parish on the electoral roll are

encouraged to stand for election to office and membership of the PCC. All members of the PCC are trustees of the Charity.

The PCC met quarterly to review worship, develop outreach and parish activities, decide the budget, the common fund pledge and charitable giving allocation, allocate funds to Committees, agree financial reserves and plan the annual stewardship campaign. The PCC appoints and is supported in its Mission by several committees; Standing Committee, Finance Committee, Charitable Giving Committee, Fabric Committees at St John's and Holy Trinity, Church Hall Committees at St John's and Holy Trinity, Parish Centre Committee and Trio Magazine Committee. Committee reports are considered by the Standing Committee and relevant issues reported to and considered by the PCC. The PCC approves and submits its Trustees' Annual Report and Financial Statements to the Annual Parochial Church Meeting, Sheffield Diocese and the Charity Commission. For the information of the congregations, minutes of the PCC and Committees are available in each church.

PCC members who have served from 1st January 2017 until the date of this report are:

Ex Officio members:

Incumbent: Reverend Canon Peter Ingram
Associate Priest: Revd. Dr Angie Lauener (from June)
Deacon: Revd. Gerrie Sturgeon
Lay Readers: Michael Morton-Thorpe
Christopher Saunders
Wardens: Vanessa Boddy
Gail Crosby
Juanita Haigh
Pat Marshall
Pastoral Workers: Pat Gregory
Carol Hunt
Ann Smedley
Safeguarding Officer: Gill Quarrell
Deanery Synod: Kath Webster
Ian Downing (after April)
Jean White (until April)
Brian Wrigley (after April)

Elected members:

Until 2017 Martin Flett (until March)
Until 2018 Astrid Logan
John Savournin (Deputy Warden)
Until 2019 Pat Jackson
Richard Marshall
Juliet Rowson (Deputy Warden)
George Eapen (until October)
Until 2020 David Cunnington
Rosie Nixon (Deputy Warden)
Janet Nelson
Nick Simmonite
Maurice Justice
Janet Young (Deanery Synod until April, Secretary from September)

Co-opted member: David Crosby (Assistant Treasurer)

Non Trustee Secretary Andy Throssell (resigned September)

Electoral Roll

There are 243 members on the Parish Electoral Roll of whom 118 are not resident within the parish. 100 are on the Roll at St Johns and 143 are on the Roll at Holy Trinity.

Sidespersons

16 members at St John's and 32 members at Holy Trinity were elected as sidespersons to aid the Church Wardens and Deputy Church Wardens in their roles as welcomers and assistants at services.

Deanery Synod

Kath Webster, Ian Downing and Brian Wrigley were elected by the PCC to the Ecclesall Deanery Synod which meets twice a year in different churches in the Deanery. This provides an opportunity for representatives to visit different churches and to hear what they are doing.

The first meeting was welcomed by Revd. Murray Brown, Vicar at St Paul's Norton Lees. The Area Dean, Revd. Toby Hole, mentioned four reasons for having Deanery Synods; church governance, mutual support and encouragement, sharing ideas and good practice and formulating strategy and mission. Deanery Synods were encouraged to get involved in establishing Fresh Expressions and church planting. Lay Chair, Jackie Butcher, urged everyone to take up the Lent Challenge set by the Diocesan Environmental and Global Justice Groups, to take a step towards Fair Trade.

The second meeting was held at St Chad's. Mike North, the Diocesan Advisor for Youth and Children, spoke about Children and Families work in the Diocese. It was reported that Christ Church Endcliffe was now under the Bishop's Mission Order.

Revd. Ned Lunn was welcomed as Vicar of St Peter's, Greenhill and Revd. Claire Dawson as Vicar of St Mary's, Bramall Lane and Priest-in-Charge at St Augustine's, Endcliffe.

Installation of Bishop Pete Willcox on 23 September; clergy and members of the Parish attended Sheffield Cathedral to welcome the new Bishop. Bishop Pete led the congregation out into the cathedral forecourt to bless the City

Achievements and Performance

Worship

The PCC provided a range of worship each week throughout the year that was intended to fulfil the spiritual needs of our Parish. The Vicar was supported by Associate Priests; Revd. Brian Cranwell, Revd. Hildred Crowther (Granted Permission to Officiate), Revd. Canon Ian Draffan, Revd. Dr. Angie Lauener and Deacon Revd. Gerrie Sturgeon who maintained Eucharistic and other worship in both churches. We are particularly grateful for the support of the Associate Clergy during Peter Ingram's convalescence during July, August and September following his operation. Revd. Eileen Turner(SSM) and Revd. Anesia Cook, the Vicar of St Peter and St Oswald's, presided at Holy Communion on occasions at Holy Trinity. Revd. Eileen Turner left Sheffield and moved to London in December with our best wishes. Worship has also been supported by our licensed lay readers; Michael Morton-Thorpe and Christopher Saunders. The four Church Wardens, four Deputy Wardens, sacristans, servers, lay communion administrators, intercessors, Directors

of Music, choirs and musicians, forty-eight sidespersons, vergers and sound assistants also undertook regular and valuable duties in supporting our services throughout the year.

- Sundays' main services of Holy Communion at 10.00am in both churches were based on Common Worship. A joint Holy Communion service was held once a month, alternating between St John's and Holy Trinity. Children were invited to join our Sunday Groups and creche at the beginning of Sunday worship and proceed to the church halls for separate study and worship. The children were welcomed back into the service to join the congregation for Administration of Communion. Preparation of children to receive communion was undertaken by the Vicar. At monthly All-Age Services in each church we especially welcomed families to worship, using a nave altar and a band of musicians at Holy Trinity. Families were welcomed to Sunday Holy Communion for Baptisms. The uniformed groups of Beavers, Cubs, Scouts, Explorers, Rainbows and and Brownies attended our Sunday Holy Communion services on St George's Day, Remembrance Sunday, Harvest and Christingle. Most Sunday services had a robed choir and organ to accompany the singing. Occasionally the Handbell Team played during communion administration. We are grateful for the high standard of music maintained by our two professional Directors of Music, Mary Cobbold and Alan East and all our dedicated musicians. New singers are welcome to join Choir Practices on Sundays at 9.20am at Holy Trinity and Fridays at 7.30pm at St John's. The Handbell Team welcomes new members to practice at St John's on Wednesdays. At our regular Sunday services we used specially prepared service books based on Common Worship supplemented by weekly pew sheets. Separate forms of liturgy were designed, printed and used for occasions such as Holy Week, Easter, Pentecost, Harvest, Advent/Christingle and Christmas. Large print versions of service orders and music settings were available. More informal seating arrangements were used in worship such as 'Stations of the Cross' during Holy Week and Celtic Eucharists at Holy Trinity. Everyone was invited to refreshments in the church halls after Sunday morning services and, on occasion, members celebrated birthdays and wedding anniversaries with shared cake and wine.
- Holy Communion at 8.00am was celebrated on the second and fourth Sundays of the month at Holy Trinity and first and third Sundays of the month at St John's, using the Book of Common Prayer.
- On Sunday evenings a range of worship was provided, including Book of Common Prayer Choral Evensong and services of healing and memorial. In Advent and Holy Week there were special services including a Healing Eucharist, Celtic Eucharist and 'Songs of Praise'. This year Passion Sunday and Good Friday were marked by a performance of Passion-tide music at St John's and Holy Trinity with a joint, augmented choir. At Advent and Christmas there were Services of Carols and readings. On some Sunday evenings services based on more informal worship were held at St John's, Holy Trinity and Millhouses Methodist Church and the PCC hopes that newcomers may be attracted to worship at these less formal services.
- Holy Communion was said every Wednesday at 10.00am at Holy Trinity and at 10.15am on the first Wednesday in the month at St John's. The sermon often reflected on the life and witness of Saints of the Church on their anniversaries.
- On Maundy Thursday we held a Eucharistic re-enactment of the Passover Meal in Holy Trinity church hall and the liturgy of 'stripping the altar' in church.
- Christingle Services were held in both churches in December. Many families attended the Nativity Service at Holy Trinity, involving a presentation largely enacted by the children. There were good

attendances at both churches for the Carol Services. Crib figures formed a tableau under the altars to help focus worship on the Christmas and Epiphany Story.

- Christmas services for Dobcroft Primary School and Whirlow Farm Trust were hosted at Holy Trinity and for the Sheffield and District Cambrian Society at St John's.
- Displays of flowers each week were co-ordinated by Mary Putsey, Margaret Minns, Pat Gregory and Jenny Paddock and at Harvest and Christmas Festivals additional volunteers decorated both church buildings. At Christmas, a large Christmas tree with lights added to the atmosphere of celebration in both churches.
- The public address and hearing loop systems were operated by members at each church and TV screens were occasionally used to supplement presentations at services at Holy Trinity.
- A small creative group prepared a series of seasonal wall hangings above the altar at Holy Trinity.

Church Attendance

The average weekly combined church attendance, counted in October, was 126, but this number increased at festivals throughout the year. The Family Nativity service at Holy Trinity welcomed 330 people and the Nativity and Christingle Service at St John's welcomed 215 people. The joint Advent and Christmas Lessons and Carol Services at St John's each welcomed over 55 people.

Baptism, Marriages and Funerals

This year parishioners were able to thank God and celebrate important milestones in their lives in 7 baptisms and 3 marriages. Seventeen funeral services were held in church and/or at the crematorium that provided bereavement support to families and friends in their grief and thanksgiving for lives lived in God's Love. The internment of Ashes was available in memorial gardens at both churchyards. Memorial stones are also available for inscription at Holy Trinity. Marriage and funeral services were supported by our Directors of Music, vergers and a rota of sound assistants.

Ecumenical Relationships

The Parish has continued its strong relationship with Millhouses Methodist Church and our congregations joined in the annual Covenant Service at the Methodist Church and members of the Methodist Church attended Services at St John's and Holy Trinity. Millhouses Methodist Church also contributed editorial material to Trio magazine.

Abbeydale and Millhouses Parish is a member of 'Churches Together in Abbeydale' where ecumenical church activities are planned. On Good Friday the 'Walk of Witness' took place from Holy Trinity Church to the Mother of God Roman Catholic Church along Abbeydale Road. The Walk concluded with a short service including 'Stations of the Cross' attended by about 100 members of our Parish, St Peter and St Oswald's Parish, Millhouses and Carterknowle Methodist Churches and the Roman Catholic congregation.

Bible Study and Prayer Groups

Bible Study Group met fortnightly to continue study of St Matthew's Gospel. The aim is to read a complete text, a chapter or two at a time, and to discuss its meaning in the context of such questions as 'Who wrote it? when? why? and for whom?' This is a small house group, but a new member is assured of a warm welcome. Bible Reading Fellowship's 'Guidelines', organised by John Shortland, were available three times

a year by subscription for members of the congregations. The Prayer Group met weekly in members' homes. The Parish undertook study courses, during Lent at Millhouses Methodist Church on the theme 'Receiving Christ' and in Advent, on the theme of 'Peace', led by Revd. Angie Lauener, on an evening at St. John's and during an afternoon at Holy Trinity.

St Johns' Mothers' Union

Margaret Minns, the Branch coordinator, reports the Branch continues to meet twice a month with an average attendance of 10 members. Sadly during the past year we lost two loyal members, June Coe and Phyliss Glossop. This brings our membership down to 16. The year's programme was varied and interesting including a talk by our Chaplain, Canon Gordon Taylor about his collection of nativity sets from different parts of the world, the Life of Jesus in Stained Glass, Travels in Uzbekistan and experiences of a Social Worker.

In June we hosted the Deanery Festival based on the theme for 2017, 'Faith in Action'. Our grateful thanks go to Revd. Ian Draffan for leading the service and his help in putting it all together. We raised approximately £100 for A.F.I.A. (Away From It All) which helps needy families to enjoy a holiday and many members continue to contribute to the life at St John's taking on a variety of roles which is admirable considering the age profile. We certainly follow the theme for 2017 of Faith in Action.

Pastoral Work

Members of our Parish unable to attend church in the long or short term because of infirmity or illness were visited and communion was arranged by the Vicar or one of the Pastoral Team. Sometimes we can be helpful with a phone call, so that a number of people for whom we have a concern can be contacted on a regular basis.

In past years a number of members have moved from the Parish into care homes or assisted-living flats which means at least nine people outside the Parish are visited regularly in Pitsmoor, Chapelton, Hathersage, Holmesfield, Crosspool and Nether Edge. Most members receive the Blessed Sacrament from the Parish Church nearest to them. We are rarely asked to visit anyone not connected with the Church family.

Pat Gregory is a member of the Support Committee for the Methodist 'Live at Home Scheme' and also volunteers at the Tots Group at Holy Trinity. Pat was unable to undertake her pastoral work from July to November following her recovery from a serious car accident.

Families of baptised children were visited on their first four anniversaries and 54 cards delivered with verses and prayers for the child, as we believe it is important to keep in touch with these families to make them feel part of the church family.

Charitable Giving

The PCC has a policy of allocating 10% of its planned voluntary income for charitable giving and we donated £11,000 to several charities. The PCC also made *seasonal* appeals for various charities; the Lent Appeal this year was for the Sheffield Family Holiday Trust, the Harvest Appeal was for Farm Africa and the food gifts for the Cathedral Archer Project. The Advent Appeal, following our well attended Christingle Services was, as usual, for the Children's Society. There were appeals for the Disasters Emergency

Committee's East Africa Crisis and Myanmar Emergency. In addition, we supported a member of our congregation, an asylum seeker, with legal fees in December. A Parish Christmas card at the back of church raised money for the Bluebell Wood Hospice. The Parish joined with the Millhouses Methodist Church in Christian Aid street collections which raised £1500. The PCC deposited £1,003 in the Sheffield Credit Union for the benefit of families in the City requiring affordable credit. At the Licensing of Revd. Dr. Angie Lauener and the Deanery Confirmation Service at Holy Trinity £278.91 was raised for the Diocesan Development Fund. A sale of re-made cards at Holy Trinity in October raised £53 for the Goodwill Children's Homes, South India.

Charitable Giving 2017

Bluebell Wood Hospice	13.20
UNICEF	58.50
Lent Appeal: Sheffield Children's Holidays	2553.44
DEC East Africa Crisis Appeal	1256.25
Share Psychotherapy	300.00
Sheffield Young Carers' Project	600.00
South Sheffield Live at Home Scheme	350.00
Operation Smile	650.00
Royal British Legion	600.00
Sheffield Samaritans	600.00
Transport 17	250.00
Salvation Army	350.00
Yorkshire Air Ambulance	650.00
Sheffield Hospital-General and Intensive Care Funds	1150.00
Cathedral Archer Project	525.00
Harvest Appeal: Farm Africa	1963.56
DEC Myanmar Emergency Appeal	687.50
Asylum Seeker Support	2243.00
Advent Appeal: Children's Society	1986.03
TOTAL including gift aid tax	16786.48

Holy Trinity is a **Fairtrade** Church, agreeing to promote fair-trade, purchase fair-trade goods for Parish events whenever possible and holding a Traidcraft stall in our churches every 6 weeks. We are grateful to Paul and Bev Ramsey for organising the stall which this year sold about £806 of goods. Together with 16 other churches in South-West Sheffield we continued to support the **Grace Food Bank**, which operates in the Low Edges Estate, by collecting donations of food in our church buildings for the benefit of deprived families. We are grateful for the generous gifts of food and Chris Wrigley's organisation of the collections.

Outreach

- **Children and Families Worker:** In our Mission Partnership with St Peter and St Oswald's PCC to '*Share God's Love and to support younger children and their families' social and spiritual welfare across the parishes*', our full-time Children and Families Worker, Philippa Wilson, was presented by

Revd. Canon Ian Draffan and licensed by the Bishop of Doncaster at a service in Doncaster Minster on 16 September attended by her parents and members of the congregation. She is supervised by the Vicar and Revd. Anesia Cook and reports to both Parochial Church Councils. Both PCC's agreed to support an application for the 'Child Friendly Church Award'. Philippa liaised with the Diocesan Central Mission Partnership for children and families workers and undertook a programme of work in the churches and in outreach, including making contact with local primary schools and toddler groups and joined the 'Messy Church Team' at Millhouses Methodist Church. We are asked to support her, especially in our prayers, in this demanding and developing role.

- **Godparents' Sunday:** on the 24 September godparents of children baptised in the past five years were invited to a special communion service at Holy Trinity and a celebration cake was shared in the hall after the service.
- **Parents' coffee morning:** two morning sessions were arranged in Holy Trinity church for parents to have refreshments after taking children to school for the first time.
- **Toddlers Groups:** Trinity Tots met in Holy Trinity Church Hall on Wednesdays and Thursdays, where mothers, fathers, carers and young children shared fellowship, fun and refreshment under the supervision of parish volunteers. Trinity Tots enjoyed their parties with Santa and 'Godly Play' and in church on the 14th and 15th December. A toddlers group was also supported by volunteers weekly at St John's church hall.
- **'Soulroots'** a Church-sponsored youth project, is underwritten by the PCC in partnership with other churches in Sheffield S17. Members of the congregations contributed the majority of the cost of the youth workers but this year the PCC agreed to supplement the funding with a donation of £2000. We thanked Oliver Boddye as he resigned his role as Parish representative on the project and Philippa Wilson became the voluntary Parish representative on the Board of Trustees.
- **Church-sponsored uniformed groups:** Beavers, Cubs, Scouts and Explorers met weekly in the Parish Centre.
- **Open Church:** Both church buildings were open daily for private prayer and meditation.
- **Trio Magazine:** the quarterly magazine of Holy Trinity was distributed free to all homes in Millhouses. The A4-format, 28 page publication in full-colour, is attractively designed to provide Parish information to all church members and the community. The Trio Committee limits advertising to one third of the publication as a matter of policy and the advertising income covers the cost of production. Fifty volunteers edited, bundled and delivered 2,000 copies each quarter.
- **St John's Newsletter** was published quarterly and sixty volunteers distributed it free to all 3,000 homes in the former St John's parish area. The A4 format newsletter carries information on all the parish services and activities and has developed an increase in outreach in the area. The cost of the Newsletter was covered by generous donations from church members.
- **Weekly pew sheets** were published for church members and visitors to provide service information, weekly readings, notices of Parish events and objects for private prayer. The pew sheet, prepared by a rota of volunteers, is jointly produced for both churches.
- **Notice Boards** inside and outside the churches, halls and Parish Centre, provided information about services and activities in the parish. Notice Boards were updated with the new parish name, enquiry information and parish web site. A 'wayside pulpit' poster series was displayed throughout the year on the Holy Trinity Millhouses Lane notice board.

- **A display of leaflets** publicising Parish and Diocesan news, concerts and appropriate charities and events are maintained in both churches.
- **The Parish website (www.amchurchsheffield.co.uk)** was regularly updated and provided information on the whole Parish Mission, including worship, activities, forthcoming events and points of contact.
- **St John's Luncheon Club** was hosted weekly by a rota of volunteers in the church hall attended by 24 elderly members of the local community for fellowship and a good meal. New volunteers to help are welcome.
- **'Christmas is Coming'**, a Parish event, was held at Holy Trinity in November to appeal to both church members and the community, especially children. Children and parents of Holy Trinity Tots and St John's Toddlers groups came for play, singing and refreshments in the hall and 'Santa' distributed toys to 55 children throughout the day. Refreshments continued in the hall whilst 'Messy Church', children's activities and gift stalls took place in the church. Traidcraft, Brownies, Christian Books, Bluebell Wood Childrens' Hospice and Chernobyl Children operated stalls to raise money for their charities. The event raised over £1500 for charity groups and church purposes.
- **Parish social events** were held throughout the year to which all parishioners were invited, including a 'Candlelight Supper', 'Pancake Night' on Shrove Tuesday when our Lent Appeal was launched, a 'Frugal Lunch' on Good Friday following the Walk of Witness, 'Salmon and Strawberries', Harvest Lunch celebrating over 30 years of the ordination of Peter Ingram, Brian Cranwell and Ian Draffan, 'Quiz Night' and 'Beetle Drive'. The 80th Celebration of Holy Trinity Church's dedication included a community event with a bouncy castle, music and refreshments hosted at Holy Trinity church and was attended by a good number of the local community. A coffee morning was hosted alternately on Mondays and Tuesdays fortnightly in members' homes and on Wednesdays during August in Holy Trinity hall, where friends and neighbours were invited. The Snooker, Badminton and Bowls Clubs met weekly in St John's hall. A Parish Outing involving 38 members and friends enjoyed the visit in October to York, the Minster for Choral Evensong and the Wakefield 'Wetherby Whaler' for fish and chips organised by Maurice Justice and Rosie Nixon.
- **Community Support:** a full programme of regular meetings of adult and children's groups and occasional family parties used the two church halls and Parish Centre. A successful full-time, Ofsted-inspected day nursery, 'Croft Corner', operated in the Parish Centre and the Rainbows met in the Holy Trinity church hall. The St John's Hall, Holy Trinity Hall and Parish Centre Committees managed the facilities and maintenance of the three buildings to a high standard.
- **Several choirs, orchestras and other music performances** were hosted at Holy Trinity this year. Audiences from the parish and wider afield were welcomed to enjoy the hospitality, beauty and acoustic qualities of Holy Trinity church. We are grateful to our voluntary Verger, Eric Lacey, for his considerable work supporting the concerts at Holy Trinity. In particular this year, Chloe Reynolds performed personal songs of faith that have reached the top of the Church Music charts. Two well-attended concerts were also successfully performed by combined and augmented choirs at St. John's.

Parish Volunteers

This Annual Report demonstrates how active we are as a Parish and the PCC is grateful for the diligent work of the Committees and the willing support of all our members who volunteer in so many ways. This represents an impressive effort of church members without whom the whole Mission of the Parish could not be undertaken.

Parish Training

Church Wardens attended the Diocesan Admission of Wardens at Sheffield Cathedral and the study day at Church House. The Parish Safeguarding Officer, Gill Quarrell and Philippa Wilson arranged safeguarding training for twenty persons at Holy Trinity. Philippa Wilson, our Children and Families Worker, graduated from Cliff College with a Certificate in Children's Ministry Level 4 and is preparing two young persons for Confirmation. David Crosby attended Diocesan training days for treasurers at Church House. Following completion of her ministry training Revd. Dr. Angie Lauener joined the Parish as a self-supporting minister. Revd. Gerrie Sturgeon was ordained 'Distinctive Deacon' and has been appointed Assistant Curate to the Parish.

Parish Administration

Bev Ramsey, our Parish Administrator, worked in the Parish Office each weekday morning on behalf of the Vicar and made bookings for both churches, church halls and Parish Centre hire. The PCC thanks Bev for her continuing support. The four Wardens maintained the Church Terriers, Log Books and PCC policy documents. The Assistant Treasurer, David Crosby, managed the General Fund supported by David Cunnington, Peter Quarrell managed the Trio and the Parish Centre Funds and Jenny Paddock managed the Church Halls Fund. Neil Bridgwater continued as Stewardship Secretary. Hebblethwaites Chartered Accountants provided accountancy services and helped prepare the Annual Financial Statements for independent examination.

Financial Review

Introduction

Income for 2017, including capital growth of our CBF Investment Fund, exceeded £250,000 and in accordance with Church of England and Charity Commission rules our financial statements continue to be made using the accrual method.

General Fund

Total receipts were £251,663 and the PCC expressed their gratitude for the response of our congregations to the 2017 'Giving in Grace Stewardship Campaign'. Planned voluntary donations were £98,104, falling short of our budget forecast of £107,000 due to the death of some regular givers. However, this year we received £13,624 in bequests compensating for the shortfall in planned voluntary donations. The remaining income was received in open plate collections, donations, special appeals, grants, interest and dividends, events and activities, the hire of Holy Trinity Church and the lease of St John's car park to Royal Mail. Gift-Aid Tax of £60,731 was reclaimed including accrued unclaimed tax from 2016.

£174,990 was expended to support the Parish Mission. We paid our Common Fund pledge of £83,004 to the Diocese for Ministry including a contribution of £22,000 to other parishes in the Diocese and the Archdeacons gratefully acknowledged our generous pledge. The PCC reviewed our Common Fund Pledge and decided to pledge £78,000 in 2018 to maintain the pledge at approximately 56% of planned giving plus gift aid tax recovered. The PCC donated £18,786 including gift aid tax reclaimed, to various charities.

The Children and Families Worker's and Parish Administrator's salaries and Directors of Music and organist salaries and fees were paid. Investment Fund dividends covered the Parish contribution to the salary of the Children and Families Worker. Expenses were incurred by the Vicar, Associate Clergy, pastoral workers and the Children and Families Worker including paying Voluntary Action Sheffield to provide payroll services.

Holy Trinity and St John's Fabric Committees expended £5,378 on general repairs and maintenance of church buildings and grounds. Holy Trinity Fabric Committee supervised a planned programme of repair works identified in the 2015 Quinquennial Inspection including repair to the roof hoppers costing £3,572 and internal redecoration costing £9,384. VAT was reclaimed on the repairs to the roof hoppers and redecoration under the Listed Places of Worship Grant Scheme. Our appointed Diocesan Architects supervised repairs requiring Diocesan Faculty approval in both church buildings. The sound systems for both church buildings were upgraded, costing £11,000. Major emergency repairs were carried out on the surface water drains at St John's under insurance cover. St John's Fabric Committee initiated design work for the reordering of the church building and the PCC approved expenditure of £9,250 for architect's and other fees for the works.

Restricted Funds

The Iris Kippax Music Fund of £649, the Children and Families Fund, comprising the balance of the Sheffield Church Burgesses grant and expenses, £5,902 and the Vicar's Discretionary Fund of £1000 are held in the General Fund. The rent deposit for the Croft Corner Nursery of £2,119 is held in the CBF Investment Fund.

Trio Magazine Fund

The Trio Magazine Fund received income of £3,638 from advertisers and £3,520 was spent on printing and supply of four editions of the magazine.

Church Halls Fund

Our two church halls received hire charges from regular and one-off hirers totalling £33,067. The cost of maintaining both buildings was £38,371 including, insurance, utilities, cleaning and improvements to the 94 Room including redecoration, carpet, curtains and furniture. Refurbishment of St John's Hall toilets and kitchen are being undertaken, the costs of which will occur in 2018.

Parish Centre Fund

A new 5 year lease/license and service charge has been agreed with the Croft Corner Nursery. The Parish Centre received rent and service charges from the Croft Corner Nursery and hire charges from regular and one-off hirers totalling £19,038. The cost of maintaining the building and grounds to a high standard including insurance, utilities, cleaning and grounds maintenance was £14,503.

Financial Balances

We ended the year with a balance of £539,137. Our current account balances are £89,376 and the balance of debtors and creditors amounted to £8,566. £5,595 is held in the Church Board of Finance Deposit Fund, £434,597 is invested in the Church Board of Finance Investment Fund and £1,003 is on deposit with the Sheffield Credit Union.

Risk Assessment

The PCC reviewed the financial risk assessment of its Mission:

- Fund Raising, 60% dependant on church members' donations, is maintained by an annual stewardship campaign amongst church members, renewing planned giving pledges with the majority being gift aided. 22% is raised through hire of buildings and is maintained by an annual review of hire charges by the relevant Committees. 7% is raised through managed investments.
- Gift aid tax is claimed on gift-aided planned giving pledges, on gift-aided donations and on up to £8,000 for each church on cash donations of £20 or under. Changes in taxation law affecting gift aid are monitored.
- The Deposit and Investment Funds are managed by CCLA on behalf of the Church Board of Finance. The Investment Fund is designed to provide long-term income and capital growth. Both funds are advised by the Church of England's Ethical Advisory Group.
- The Sheffield Credit Union is regulated by the Financial Conduct Authority and Prudential Regulation Authority guaranteeing our deposit.
- Cheques require two approved signatories and cash is banked weekly.
- All contracts over £1000 are subject to competitive quotations and to PCC approval.
- The risks of employing the Children and Families Worker are mitigated by a fixed term contract of employment, non-recurring grants agreed by the Sheffield Church Burgesses reducing over three years and shared financial contributions agreed with St Peter and St Oswald's PCC. The payroll service provided by Voluntary Action Sheffield includes advice on employer's responsibilities. The PCC participates in the Pension Builder Scheme (2014) of the Church Workers Pension Fund and contributes 4% of her salary and as a condition of the Fund the PCC pays 0.5% of her salary for life insurance. There is a small financial risk if the Pension Fund was to go into deficit. The Pension Fund is advised by the Church of England's Ethical Investments Advisory Group.
- The Children and Families Worker and volunteers employed with children and vulnerable people are DBS checked and monitored under the supervision of the Diocesan and Parish Safeguarding Officers.
- Both church buildings are inspected by the Church Wardens annually and surveyed by our appointed architect every five years and recommended repairs undertaken. The church halls and Parish Centre are inspected annually by the relevant Committees and qualified professional advice is obtained if substantial maintenance works are required.
- Maintenance, repair and new works on the church buildings are managed in accordance with the Construction Design and Management Regulations 2015. The PCC is aware of its duties to provide adequate information under Health and Safety Regulations when appointing professional advisors or contractors for building works.

- The five church buildings are separately fully insured against all normal risks and the PCC is insured against employer's and public and products liability by Ecclesiastical Insurance PLC.
- Adequate reserves are maintained in accordance with PCC policies.

Reserves Policy

The PCC has a policy of maintaining an unrestricted reserve equivalent to three months 'at risk' payments currently estimated at £31,844 that is held in the current bank accounts of the General Fund, Trio Magazine Fund, Church Halls Fund, Parish Centre Fund and Deposit Fund. The unrestricted reserve is £56,256 of which £14,099 is included in debtors, providing for adequate cash-flow on expenditure and emergency expenditure to be met. The PCC has also agreed a policy of holding reserves for *Restricted Funds, Planned Capital Projects* and in the *Church of England Investment Fund*, currently to maintain a secure and growing income to support the salary of the Children and Families Worker.

Signed:

Revd. Canon Peter Ingram - Chairman and Trustee Juanita Haigh - Church Warden and Trustee

Parochial Church Council of Abbeydale and Millhouses

Independent Examiner's Report to the Trustees of Parochial Church Council of Abbeydale and Millhouses

Year ended 31 December 2017

I report to the trustees on my examination of the financial statements of Parochial Church Council of Abbeydale and Millhouses ('the charity') for the year ended 31 December 2017.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

RICHARD MURDOCH BA (HONS) FCA
Independent Examiner

HEBBLETHWAITES
Chartered Accountants
2 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

Parochial Church Council of Abbeydale and Millhouses

Statement of Financial Activities

31 December 2017

		2017	2016		
		Unrestricted funds	Restricted funds	Total funds	Total funds
	Note	£	£	£	£
Income					
Donations and legacies	4	159,737	16,004	175,741	175,826
Charitable activities	5	61,802	–	61,802	60,549
Investment income	6	14,050	70	14,120	3,593
Total income		<u>235,589</u>	<u>16,074</u>	<u>251,663</u>	<u>239,968</u>
Expenditure					
Expenditure on raising funds:					
Ministry expenses	7	171,322	3,668	174,990	149,885
Expenditure on charitable activities	8,9	66,478	14,101	80,579	50,534
Total expenditure		<u>237,800</u>	<u>17,769</u>	<u>255,569</u>	<u>200,419</u>
Net gains on investments	10	35,983	–	35,983	375,525
Net income and net movement in funds		<u>33,772</u>	<u>(1,695)</u>	<u>32,077</u>	<u>415,074</u>
Reconciliation of funds					
Total funds brought forward		495,695	11,365	507,060	91,986
Total funds carried forward		<u>529,467</u>	<u>9,670</u>	<u>539,137</u>	<u>507,060</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 21 to 29 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Statement of Financial Position

31 December 2017

		2017 £	2016 £
Current assets			
Debtors	14	14,099	37,771
Investments	15	441,195	404,209
Cash at bank and in hand		89,376	67,948
		<u>544,670</u>	<u>509,928</u>
Creditors: amounts falling due within one year	16	5,533	2,868
Net current assets		<u>539,137</u>	<u>507,060</u>
Total assets less current liabilities		<u>539,137</u>	<u>507,060</u>
Net assets		<u>539,137</u>	<u>507,060</u>
Funds of the charity			
Restricted funds		9,670	11,365
Unrestricted funds		529,467	495,695
Total charity funds	17	<u>539,137</u>	<u>507,060</u>

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:

Revd. Canon Peter Ingram
Chairman and Trustee

Mrs J E Haigh
Church Warden and Trustee

The notes on pages 21 to 29 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Statement of Cash Flows

Year ended 31 December 2017

	2017	2016
	£	£
Cash flows from operating activities		
Net income	32,077	415,074
<i>Adjustments for:</i>		
Net gains on investments	(35,983)	(375,525)
Other interest receivable and similar income	(14,120)	(3,593)
Accrued expenses	2,665	2,493
<i>Changes in:</i>		
Prepayments and accrued income	23,672	(17,155)
Cash generated from operations	<u>8,311</u>	<u>21,294</u>
Interest received	14,120	3,593
Net cash from operating activities	<u><u>22,431</u></u>	<u><u>24,887</u></u>
Cash flows from investing activities		
Movements on investments	(36,986)	(383,720)
Net gains/(losses) on investments	35,983	375,525
Net cash used in investing activities	<u>(1,003)</u>	<u>(8,195)</u>
Net increase in cash and cash equivalents	21,428	16,692
Cash and cash equivalents at beginning of year	<u>67,948</u>	<u>51,256</u>
Cash and cash equivalents at end of year	<u><u>89,376</u></u>	<u><u>67,948</u></u>

The notes on pages 21 to 29 form part of these financial statements.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements

Year ended 31 December 2017

1. General information

The charity is a registered charity in England and Wales and is unincorporated. The PCC is a public benefit entity within the meaning of FRS 102. The address of the principal office is The Vicarage, 80 Millhouses Lane, Sheffield, S7 2HB.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires the trustees to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. In the opinion of the trustees, there are no areas of judgement or key sources of estimation uncertainty that have a significant effect on the financial statements, other than the policies shown below.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2017

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2017

3. Accounting policies *(continued)*

Financial instruments *(continued)*

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

Pension contributions

Abbeydale and Millhouses PCC (PB 2014) participates in the Pension Builder Scheme section of The Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The CWPF has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and contributions are accounted for as if the Scheme were a defined contribution scheme. The pension costs charged in the year are contributions payable of £1,849.

A valuation of the scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2013. This revealed, on the ongoing assumptions used, a surplus of £0.5m. There is no requirement for deficit payments at the current time.

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2017

3. Accounting policies *(continued)*

Tangible fixed assets

Consecrated and benefice property is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Donations			
Planned giving	98,104	–	98,104
Collections - ordinary	4,429	–	4,429
Collections - charity	–	3,668	3,668
Gift Aid recoverable	29,226	–	29,226
Other donations and legacies			
Bequests and donations in memory	13,624	–	13,624
Other donations and income	7,338	1,000	8,338
Grants receivable	2,231	11,336	13,567
Church activities	4,785	–	4,785
	<u>159,737</u>	<u>16,004</u>	<u>175,741</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Donations			
Planned giving	107,430	–	107,430
Collections - ordinary	6,538	–	6,538
Collections - charity	–	3,271	3,271
Gift Aid recoverable	27,575	–	27,575
Other donations and legacies			
Bequests and donations in memory	–	–	–
Other donations and income	12,049	–	12,049
Grants receivable	1,224	13,000	14,224
Church activities	4,739	–	4,739
	<u>159,555</u>	<u>16,271</u>	<u>175,826</u>

5. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Parish ministry (including PCC fees)	5,608	–	5,608
Parish Centre - Lettings income	19,038	–	19,038
Church Halls - Lettings income	33,815	–	33,815
TRIO - Advertising revenue	3,341	–	3,341
	<u>61,802</u>	<u>–</u>	<u>61,802</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2017

5. Charitable activities *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Parish ministry (including PCC fees)	4,479	73	4,552
Parish Centre - Lettings income	19,292	–	19,292
Church Halls - Lettings income	33,067	–	33,067
TRIO - Advertising revenue	3,638	–	3,638
	<u>60,476</u>	<u>73</u>	<u>60,549</u>

6. Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Interest on CBF Deposit Fund	17	–	17
Dividends on CBF investment Fund - income shares	14,033	70	14,103
	<u>14,050</u>	<u>70</u>	<u>14,120</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Interest on CBF Deposit Fund	193	–	193
Dividends on CBF investment Fund - income shares	3,312	88	3,400
	<u>3,505</u>	<u>88</u>	<u>3,593</u>

7. Ministry expenses

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Parish office and secretarial expenses	6,540	–	6,540
Payments to Diocese Common Fund	83,004	–	83,004
Ministry expenses	5,851	–	5,851
Diocesan fees	2,229	–	2,229
Lighting and heating	7,303	–	7,303
Insurance	4,536	–	4,536
Repairs and maintenance	29,556	–	29,556
Music Directors, Organists and Music	9,023	–	9,023
Upkeep of Services	2,351	–	2,351
Donations to Charities	15,118	3,668	18,786
Other expenses	5,811	–	5,811
	<u>171,322</u>	<u>3,668</u>	<u>174,990</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2017

7. Ministry expenses *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Parish office and secretarial expenses	6,408	–	6,408
Payments to Diocese Common Fund	73,440	–	73,440
Ministry expenses	4,266	–	4,266
Diocesan fees	–	–	–
Lighting and heating	8,864	–	8,864
Insurance	4,803	–	4,803
Repairs and maintenance	12,442	–	12,442
Music Directors, Organists and Music	9,035	–	9,035
Upkeep of Services	4,096	–	4,096
Donations to Charities	10,400	3,271	13,671
Other expenses	11,103	1,757	12,860
	<u>144,857</u>	<u>5,028</u>	<u>149,885</u>

Upkeep of Services in 2016 includes the cost of Crib figures £1,440.

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Parish Centre expenditure	14,503	–	14,503
Church Halls expenditure	38,371	–	38,371
TRIO expenses	3,520	–	3,520
Children and Youth Work	8,152	14,101	22,253
Support costs	1,932	–	1,932
	<u>66,478</u>	<u>14,101</u>	<u>80,579</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Parish Centre expenditure	13,951	–	13,951
Church Halls expenditure	23,348	–	23,348
TRIO expenses	3,495	–	3,495
Children and Youth Work	–	8,372	8,372
Support costs	1,368	–	1,368
	<u>42,162</u>	<u>8,372</u>	<u>50,534</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2017

9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2017 £	Total fund 2016 £
Parish Centre expenditure	14,503	–	14,503	13,951
Church Halls expenditure	38,371	–	38,371	23,348
TRIO expenses	3,520	–	3,520	3,495
Children and Youth Work	22,253	–	22,253	8,372
Independent examination	–	1,932	1,932	1,368
	<u>78,647</u>	<u>1,932</u>	<u>80,579</u>	<u>50,534</u>

10. Net gains on investments

	Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
Sale of 72 Millhouses Lane	–	–	360,658	360,658
Gains on revaluation of investment assets	35,983	35,983	14,867	14,867
	<u>35,983</u>	<u>35,983</u>	<u>375,525</u>	<u>375,525</u>

11. Independent examination fees

	2017 £	2016 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,932</u>	<u>1,368</u>

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2017 £	2016 £
Wages and salaries	26,507	14,413
Other pension costs	1,849	–
	<u>28,356</u>	<u>14,413</u>

The average head count of employees during the year was 2 (2016: 2).

No employee received employee benefits of more than £60,000 during the year (2016: Nil).

13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity were received by the trustees.

14. Debtors

	2017 £	2016 £
Prepayments and accrued income	<u>14,099</u>	<u>37,771</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2017

15. Investments

	2017	2016
	£	£
The CBF Church of England Investment Fund - Income Shares	434,597	398,614
The CBF Church of England Deposit Fund	5,595	5,595
Sheffield Credit Union	1,003	–
	<u>441,195</u>	<u>404,209</u>

Movements during the year:

	2017
	£
At 1 January 2017	404,209
Additions at cost	1,003
Net gains	<u>35,983</u>
At 31 December 2017	<u>441,195</u>

16. Creditors: amounts falling due within one year

	2017	2016
	£	£
Accruals	<u>5,533</u>	<u>2,868</u>

17. Analysis of charitable funds

Unrestricted funds

	At 1 Jan 2017	Income	Expenditure	Transfers	Gains and losses	At 31 Dec 2017
	£	£	£	£	£	£
General funds	76,103	178,193	(183,040)	(15,000)	–	56,256
Designated Funds	419,592	57,396	(54,760)	15,000	35,983	473,211
	<u>495,695</u>	<u>235,589</u>	<u>(237,800)</u>	<u>–</u>	<u>35,983</u>	<u>529,467</u>

Designated Funds comprise:

	At 1 January 2017	Net Movement	At 31 December 2017
	£	£	£
Church Halls	9,802	12,077	21,879
Parish Centre	4,680	4,734	9,414
TRIO	901	(178)	723
Investments	404,209	36,986	441,195
	<u>419,592</u>	<u>53,619</u>	<u>473,211</u>

Parochial Church Council of Abbeydale and Millhouses

Notes to the Financial Statements *(continued)*

Year ended 31 December 2017

17. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 Jan 2017	Income	Expenditure	Transfers	Gains and losses	At 31 Dec 2017
	£	£	£	£	£	£
Restricted Funds	11,365	16,074	(17,769)	–	–	9,670

Restricted Funds comprise:

	At 1 January 2017	Net Movement	At 31 December 2017
	£	£	£
Children & Youth Work	8,667	(2,765)	5,902
Rent Deposit	2,049	70	2,119
Iris Kippax Fund	649	–	649
Vicar's Discretionary Fund	–	1,000	1,000
	<u>11,365</u>	<u>(1,695)</u>	<u>9,670</u>

18. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2017	Total Funds 2016
	£	£	£	£
Current assets	535,000	9,670	544,670	509,928
Creditors less than 1 year	(5,533)	–	(5,533)	(2,868)
Net assets	<u>529,467</u>	<u>9,670</u>	<u>539,137</u>	<u>507,060</u>